

**WILDWOOD CIVIC ASSOCIATION
APPLICATION FOR DESIGN APPROVAL**

NO WORK SHALL COMMENCE, UNTIL WRITTEN APPROVAL HAS BEEN RECEIVED FROM BOARD. ALLOW 30 DAYS FOR BOARD APPROVAL.

PLEASE PRINT AND PROVIDE ALL REQUESTED INFORMATION

Property Address: _____

Property Owner(s) Names(s): _____

Owner(s) Address (if different from property address): _____

Owner(s) Phones: (Day) _____ (Night) _____

DESCRIPTION OF IMPROVEMENT/ALTERATION

Roof and/or Patio Door Replacements: Call Property Masters, Inc. (281) 556-5111 for Board-approved specs.

Remodeling/Alterations: Describe work to be done, including size, type, location, materials to be used, and estimated cost of construction. Attach a drawing or picture of proposed alteration.

Contractor Company Name: _____

Contractor's Name: _____

Contractor's Phone: _____

Please provide any other information that will enable the Board of Directors to determine the location, scale, design character, style and appearance of intended improvements.

New Home Construction: Must include lot survey, house and landscaping plans, electrical, etc. Please call PMI (281) 556-5111 for all requirements.

(OVER)

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OWNER (S) AFFIDAVIT:

1. To my knowledge, the proposed improvement/alteration is not in violation of the Declaration of Covenants, Conditions and Restrictions (the Deed Restrictions) as applicable to the subject lot.
2. I represent and warrant that the proposed improvement/alteration will be affected in strict compliance with the Deed Restrictions.
3. I understand that approval by the Board of Directors shall in no way be construed as a waiver or modification of the Deed Restrictions.
4. I represent and warrant that the proposed improvement/alteration will be in conformity and harmony with the external design and location to the surrounding structures and topography, and that the quality of materials involved will be in conformity with that of the existing structure and the surrounding structures.
5. I understand that it is my responsibility to conform to my city, county, state, Federal, or other agents building codes and ordinances that may apply to this improvement/alteration, and that approval by the Board of Directors shall in no way be construed as a waiver of such.
6. I agree that no construction or other work on the improvement/alteration shall commence until I have received the written approval of the Board of Directors.
7. Work must be completed within 6 months of Board Approval, (8 months for new home construction) or a new ADA must be submitted for approval.

Owner(s) Signature(s): _____ Date: _____

_____ Date: _____

Send or deliver completed application with all plans and attachments to:

Property Masters, Inc.
11281 Richmond Ave., Suite J-110
Houston, Texas 77082

For Board of Directors' use only:

Date Application for Design Approval Received: _____

Approved: _____ Disapproved: _____

Board Signature: _____ Date: _____